

OPEN NATIONAL INVITATION TO TENDER

N001/ONIT/MAYOR MUNDEMBA COUNCIL/MCITB/SWR/ND/PIB 2024 OF 01/03/2024

"To be opened only during the bid opening session"

9. ADMISSIBILITY OF OFFERS:

Under penalty of rejection, the required administrative documents must be imperatively produced as original documents or certified true copies as authentic by the issuing authority or Administrative authorities (Senior Divisional Officer, Divisional Officer etc.) of the original documents required, in accordance with the Special Regulations of the Invitation to tender, they must not be more than three (03) months old.

Any bid not in compliance with the specifications of this notice and file tender shall be declared inadmissible. Notably, the absence of the bid bond issued by a first - rate bank approved by the Ministry in charge of finance or its non-compliance with the model documents of the tender file shall lead to outright rejection of the bid without any possibility of appeal.

10. BID BOND

Each bidder must include in his/her administrative documents a bid bond issued by a first- rate bank approved by the Ministry in charge of finance featuring on the list in Document 10 of the tender file of an amount of eight hundred thousand francs **800,000 FCFA** with a validity period of thirty (30) days from the date the bids are opened.

11. OPENING OF BIDS:

The bids shall be opened in single (01) phase on 16/04/ 2024 at **11:00 A.M local time** by the Tender Board of the Contracting Authority at the Mundemba Council conference hall, in the presence of the bidders or duly authorized representatives having full knowledge of the file (power of attorney).

12. DURATION OF EXECUTION:

The maximum period provided for the execution of the works is fixed at three (03) months.

13. Evaluation Criteria:

i. main eliminatory criteria:

A bid shall be evaluated on conditions of:

- ❖ Bid bond in administrative document (Absence shall lead to outright rejection of the bid)
- ❖ Non Conformity of administrative documents
- ❖ Satisfaction of the main qualification criteria (100% in the Administrative File and at least 75% of the Technical Offer)
- ❖ Quantified unit price
- ❖ Respect of the model documents
- ❖ False declaration or forged document



ii. Main qualification criteria:

The criteria for qualification of candidates should be on the following;

- | | |
|--|--------|
| ❖ Access to credit or other financial sources (10 million francs at least) | Yes/No |
| ❖ Has done similar jobs before with reference | Yes/No |
| ❖ Acceptable methodology | Yes/No |
| ❖ Availability of material and essential equipment | Yes/No |
| ❖ Supervisory staff with at least five years' experience in Construction works | Yes/No |
| ❖ Turn over as in business license above or equal to 10 million francs | Yes/No |
| ❖ Qualified personnel relevant to the job | Yes/No |

The non-respect of two (02) of the above criteria shall cause the elimination/rejection of the bid.

14. Award:

The contract shall be awarded to the contractor fulfilling the technical and financial conditions.
(Least financial offer)

15. VALIDITY OF OFFERS:

Bidders shall be bound by their bids for a period of 90 (ninety) days with effect from the date of opening of bids.

16. COMPLEMENTARY INFORMATION:

Further complementary information may be obtained from the office of the Mayor, Mundemba Council (Service of Public Contracts) from Monday to Friday between 7:30am and 3:30pm Tel: 677 69 03 51.

MUNDEMBA the 01 AVR 2024

**THE MAYOR
(CONTRACTING AUTHORITY)**



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